

Recognised Practitioner in Urban Design

Application Form



General information

Name: (Mr / Mrs / Ms / Miss/ etc)	
Address (for correspondence & delivery of Urban Design Journal):	Billing address (if different):
Postcode:	
Telephone:	Mobile:
Email:	

Employer's name:
Address:
Postcode:
Telephone:

Are you already a member of the Urban Design Group? Yes No

UDG membership number (if known):

Indicate the region to which you wish to be affiliated (tick one only):

East Midlands West Midlands East Anglia North North East North West

Yorkshire South West South London and South East

Scotland Wales Northern Ireland Republic of Ireland International

please state country

Membership of organisations related to urban design, including professional memberships

Name of organisation	Type of Membership	Date of Election or Joining

The Urban Design Group Director is the Data Controller for the personal data on this form for the purposes of the **Data Protection Act 1998**. You have a right to a copy of the data held on you and to ask for any inaccuracies to be corrected.

The UDG holds and uses the information you provide for normal administrative purposes.

Qualifications Please list all relevant qualifications from degree level onwards.

Title of Course	Awarding institution	Qualification gained and details of course content	Date of award

If you have a qualification other than a diploma or MA in urban design which you would like to be considered, please provide below details of the subjects covered, the duration of the course, and any design or project work. Please provide enough information to enable a comparison to be made between the course you took and an MA/Diploma in urban design.

Experience

Please provide details of relevant work and urban design experience, demonstrating how it supports your application for recognised practitioner status.

*If you have a diploma or MA in urban design: you need to demonstrate that you have devoted the majority of your working time for **at least three years** to four or more of the seven activities listed in 'The work of an urban designer' (see Guidance Notes and table below) or other activities that the UDG may be willing to accept as part of the work of an urban designer.*

*If you have other qualifications the requirement for experience will be at least **three to five years** depending on the relevance of the qualifications.– please ensure that you have provided sufficient detail in the box on the preceding page for this to be assessed.*

*If you do not have a diploma or MA, or any other relevant qualification you need to demonstrate that you have devoted the majority of your working time for at least **five years** to four or more of the seven activities listed below.*

Where a qualification has been undertaken on a day release basis, the working experience will be counted on a pro-rata basis.

Please tick the categories that apply, and then add supporting details in the “description of your work” section

Tick box	Category	Description
	1	C1 Carrying out urban design studies and appraisals
	2	C2 Preparing urban design policy, guidance and statements
	3	C3 Masterplanning + C5 Communicating design in two dimensions (by hand or computer) and C6 Communicating design in three dimensions (by hand or computer)
	4	C4 Designing + C5 Communicating design in two dimensions (by hand or computer) and C6 Communicating design in three dimensions (by hand or computer)
	5	C7 Providing urban design advice
	6	C8 Managing urban design processes
	7	C9 Promoting placemaking
	Or other activities that the UDG may be willing to accept as part of the work of a practitioner in urban design – (please give details in the box on the next page headed “other activities”	

Employer	Dates	Job title and description of your work

Other activities *Please give details of other experience which you feel is relevant to your application*

Professional Development in the last two years –

Please provide a short list of the activities you have undertaken.

Statement

Please use the box below to explain briefly how your experience and skills demonstrate your suitability for the distinction of UDG Recognised Practitioner. You should illustrate your commitment to promoting higher standards of urban design and the principles of the UDG. 400 words max

Declaration

<p>I hereby apply for membership of the Urban Design Group as a Recognised Practitioner.</p> <p>I am committed to the principles of the Urban Design Group, and to advancing the practice of urban design. I undertake to fulfil my professional development commitments and will promote the objectives of the Urban Design Group to the best of my ability.</p> <p>The information I have given in this application form is complete and correct.</p> <p>I undertake to pay the annual membership fee if my application is successful (currently £80.00 per annum) *</p> <p>Signed:</p> <p>Date.</p> <p><i>*if you are already a member of the UDG, any membership payments you have already made will be credited towards the Recognised Practitioner membership fee and you will only need to pay the balance in the first year.</i></p>	<p><u>Gift Aid Declaration</u> Make your subscription to the UDG worth more</p> <p>If you are a UK taxpayer, paying income tax or capital gains tax, then the UDG as a registered charity can reclaim tax on your annual subscription through the Gift Aid scheme. This means that your payment will increase in value by nearly one third at no extra cost to yourself. To qualify for Gift Aid, the amount of income/capital gains tax you pay must be at least equal to the tax we reclaim on you subscription.</p> <p>Please sign the declaration below if you are a UK taxpayer. It will not cost you anything, but the UDG will receive from the Inland Revenue tax you have already paid.</p> <p>I wish the Urban Design Group to treat as Gift Aid all membership subscriptions I pay from April 6 2000</p> <p>Signed:</p> <p>Date.</p> <p>You can cancel this declaration at any time by writing to us, for example if you cease to pay tax, but while the declaration is in force, please let us know if you change your name or address. Remember to notify us if you no longer pay an amount of income tax and/ or capital gains tax equal to the amount of tax that we reclaim on your donations. If you are not sure whether your donations qualify for Gift Aid tax relief, please contact us, or ask your local tax office for leaflet IR113 Gift Aid.</p>
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<p>Please return your completed application to:</p>	<p>Urban Design Group 70 Cowcross Street, London, EC1M 6EJ Tel: 020 7250 0892 Fax: 020 7250 0872 admin@udg.org.uk</p>
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Sponsors' Declaration

"We believe that all information given by the applicant is, to the best of our knowledge, complete and correct and that the applicant is worthy of appointment to the grade of Recognised Practitioner of the Urban Design Group"

Sponsor 1 Practitioner of Standing

The first sponsor should be a UDG Recognised Practitioner, a practitioner of similar standing, or a member of the UDG Executive Committee (see the UDG website for the current list of Executive members or phone the UDG Office 020 7250 0892 for advice). They should not be employed by the same organisation as sponsor 2.

Full Name:	
Address:	
Postcode:	
Telephone:	Email:
Job Title and Employer:	
Professional memberships:	
In what capacity do you know the applicant?	

Are you a member of the Urban Design Group? Yes No

Signed: _____ Date: _____

Sponsor 2 Current or Recent Employer of Standing

A current or recent employer, (or a senior colleague in the case of practitioners who are also employers.). They should also be a UDG Recognised Practitioner, a practitioner of similar standing, or a member of the UDG Executive Committee. They should not be employed by the same organisation as sponsor 1.

Full Name:	
Address:	
Postcode:	
Telephone:	Email:
Job Title and Employer:	
Professional memberships:	
In what capacity do you know the applicant?	

Are you a member of the Urban Design Group? Yes No

Signed: _____ Date: _____

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