

Urban Design Group

Annual Report and Accounts 2019

Urban Design Group: Annual Report 2019

Report of the Trustees for the year ending 28 February 2019

Address: 70 Cowcross Street, London EC1M 6EJ

Charity Number: 326123

Trustees as at 28 Feb 2019: Arnold Linden Marion Roberts Janet Tibbalds Marcus Wilshere

Statement of trustees' responsibilities:

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its incoming resources and resources expended during that year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the charity will continue
- Confirm that they have paid due regard to the Charity Commission guidelines on public benefit.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Statement of Recommended Practice, Accounting and Reporting by Charities 2005. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Constitution

The Urban Design Group is governed by a Constitution (see Annex B) and run by an Executive Committee appointed by election at the annual general meeting. The operation of the Urban Design Group is the responsibility of the Executive Committee.

Executive Committee 2018-2019 as appointed at the AGM Winchester, September 2018

Leo Hammond (Chair)	Michael Cowdy*	Brian Quinn*
Paul Reynolds (Hon Secretary)	Andrew Dakin*	Amanda Reynolds
Katja Stille (Treasurer)	(corresponding)	Raj Rooprai*
Colin Pullan (Past Chair)	Stefan Kruczkowski*	Barry Sellers
Daniela Lucchese*	(corresponding)	Graham Smith*
Katy Neaves*	Colin Munsie	Alan Stones
Laura Alvarez*	Mat Procter*	Mattias Wunderlich*
Philip Cave	Monica Qing*	

** Denotes that this member was co-opted to the Executive Committee for 2018-19*

Patrons

Alan Baxter	Dickon Robinson	John Worthington
	Lindsey Whitelaw	

Performance & Achievements

Membership

Category	Mar-2019	Aug-2017	May 2015	Jun-2013	Jun-2011	Jun-2009
Standard Individual (UK)	548	582	633	647	714	826
Standard Individual (International)	66	80	81	81	79	88
Recognised Practitioner	122	112	104	88	63	9
Concession (UK)	153	155	158	175	192	153
Practice (UK)	128	118	120	128	135	167
Practice (International)	2	4	5	6	7	11
Local Authority	33	25	25	36	36	46
University	11	16	19	15	14	12
Library (UK)	34	41	42	44	41	41
Library (International)	43	46	42	42	39	41
Sub-total	1140	1179	1229	1262	1320	1394
Newsletter only	1380	1131	926	675	476	212
Totals	2520	2310	2155	1937	1796	1606

Urban Design Journal

Urban Design is directed and managed by the UDG Editorial Board. The membership of the Editorial Board for 2018-19 comprised:

Sebastian Loew (editor)	Matthew Carmona	Jane Manning (Book Review Editor)
Louise Thomas (editor)	Richard Cole	Chris Martin
	Tim Hagyard	Geoff Noble
	Joe Holyoak	Malcolm Moor
	Daniela Lucchesse	Judith Ryser

Over the past year a number of high quality contributions were received on a variety of topics, occasionally fairly controversial. The Editorial Board always welcomes these and encourages members to make contact if there is an issue that they would like to share with others. The Editorial Board has also received letters responding to previous articles and would welcome more of these.

The issues of urban design published since the 2018-2019 session were:

Summer 2018	UD147 Streetscape
Autumn 2018	UD148 The Value of Design Review
Winter 2019	UD149 Urban Design and Climate Change
Spring 2019	UD150 North Western Europe

The National Urban Design Awards 2019

Led by Nidhi Bhargava, Sebastian Loew and the UDG Awards Group, the National Urban Design Awards had a highly successful year with the awards event held in East London filled to capacity. The Francis Tibbalds Trust continued in its generous support through the provision of financial prizes in the practice and student categories.

The finalists and winners for 2019 were as follows:

LIFETIME ACHIEVEMENT AWARD

John Thompson, founder of John Thompson and Partners

PRACTICE AWARD

Selected by vote of Urban Design Group membership

Receiving the £1000 Francis Tibbalds Award

Winner – of the £1000 Francis Tibbalds Prize

Andover Estate, Islington: Studio Partington

Finalists

Ibadan City Masterplan : DAR

Manydown - The Main Street : Tibbalds Planning and Urban Design

Hull City Centre : re-form landscape architecture

PUBLIC SECTOR AWARD

Selected by vote of the Urban Design Group Membership

Winner

Marmalade Lane Cohousing: South Cambridgeshire District Council

Finalists

Mitcham's Corner Development Framework : Cambridge City Council

Somers Town : London Borough of Camden

STUDENT AWARD

Winner

Using urban change to create an inclusive area in intensifying Brisbane : Owen Reading - Oxford Brookes University

Finalists

Stereotype Perception : Yizhou Liu - Cardiff University

Stratford Reconnected : Erfan Abaïi, Lucy Bretelle, Stephanie Goldberg, Sebastien Herman,

Yaehan Liu Main - University College London

BOOK AWARD

Winner

Beyond Mobility, Planning cities for people and places : Robert Cerveo, Erick Guerra, Stefan Al

Runners-up

20/20 Visions: Collaborative Planning and Placemaking : Charles Campion

Characterising Neighbourhoods, Exploring Local Assets of Community Significance : Richard Guise and James Webb

Designing the Compassionate City : Creating Places where People Thrive : Jenny Donovan

THE SHORTLISTING JUDGING PANEL

Sebastian Loew – chair and co-editor of Urban Design

Geoff Miller, Chapman Taylor - previous Practice Project Award winner

Iain Simmons, City of London, AD Transportation - previous Public Sector Award winner

Alan Thompson – Practice Project Award convenor

Peter Studdert - Public Sector Award convenor

Graham Smith – Student Award convenor

Georgia Butina-Watson – Book Award convenor
 Nidhi Bhargava – Overall Awards convenor

THE BOOK AWARD JUDGING PANEL

Georgia Butina-Watson (chair)
 Marc Furnival
 Juliet Bidgood
 Jonathan Kendall
 Louie Sieh

National Conference on Urban Design

The 2018 conference was held in Winchester at the City Hall under the theme of expanding towns and smaller cities.. The conference was run on a non-profit-making basis and was generously sponsored by GreenBlue Urban, Boyer, Boyle and Summers, JTP, Savills, SLR and Tibbalds.

Events - London

The UDG has continued to develop and expand its programme of events at Cowcross Street alone. Led by Paul Reynolds, the included presentations, a film night, and walks.

Urbannous – Video on Demand

Thanks are due to Fergus Carnegie who continues his largely voluntary work to record the UDG's monthly events at Cowcross Street, making them available to a global audience through the Urbannous website. This is a great resource and a tremendously valuable archive of the huge number of presentations given at the UDG over recent years.

UDG Regions

Colin Munsie has continued in his role as UDG Vice-Chair for the regions, working to strengthen the Group's links throughout the UK and beyond.

Solent	Peter Frankum
East Midlands	Laura Alvarez
North East	Georgia Giannopoulou
North West	Mark Foster & Rebecca Newiss
Scotland	Francis Newton Jo White
Yorkshire	Rob Thompson
Wales	Noel Isherwood

Urban Design Study Tours

The 2018-2019 study tours were

- Stockholm – led by Sebastian Loew and Brian Quinn
- The Abruzzi, Italy led by Alan Stones

The Abruzzi tour was the last organised and led by Alan Stones. The full list is below:

1983	Paris New Towns
1984	Bastides of South West France
1985	Italian Hill Towns
1986	Walled Towns of Bavaria
1987	Towns and Villages of Castile
1989	Towns of Southern Bohemia
1990	Hanseatic Towns I
1991	Southern Italy – Hill Towns and Trulli
1993	Dutch Trading Towns
1994	Eine Harzreise
1995	Galicja
1996	The Danube Bend and Budapest
1998	Cities of the Plain (Northern Italy)
1999	Silesia and Spiš Towns
2000	Andalucía – Moorish Villages and Baroque Towns
2001	Strasbourg and Zähringer Towns
2003	Piedmont
2004	Transylvania
2005	Hanseatic Towns II – The Baltic States
2006	Valley of the Baroque – Southern Sicily
2008	Eine Bodenseereise (Lake Constance)
2009	Moscow and the Golden Ring
2010	Berlin (Short Tour)
2010	Venetian Towns on the Dalmatian Coast
2011	Cittaslow (Tuscany and Umbria)
2012	Bordeaux and Other Baroque Cities (Jointly with Sebastian Loew)
2013	Conquistador Towns (Western Spain)
2014	Florence on the Elbe (Dresden and Leipzig)
2015	Toulouse and Bastides of Gascony
2016	Byzantine Peloponnese
2017	Vienna and Other Austrian Cities (Jointly with Sebastian Loew)
2018	The Abruzzi

Research Project – Street Design in the UK

A survey of views of recognised practitioners was undertaken as to the street design practice in local authorities. The survey demonstrated a systemic failure by local authorities to reflect Manual for Streets or equivalent best practice, in their own street design guidance and standards.

Email Newsletter

The UDG's email newsletter *Urban Update* continues to be a valuable resource for urban designers. It is received directly by over 2000 individuals and provides a concise monitoring service of the government websites in England, Northern Ireland, Scotland, Wales and the

Republic of Ireland, as well as news of research in a wide range of areas that add richness to urban design including psychology, sociology, public health, technology and economics.

Financial Review

Reserves policy

The definition of 'reserve' is: 'Income which becomes available to the Charity and is to be expended at the Trustees' discretion in furtherance of the Charity's objectives, but which is not yet spent, committed or designated'. This definition therefore excludes restricted funds and sums already invested in fixed assets.

The trustees have reviewed the reserves of the charity and, in view of the current financial situation, are of the opinion that they should fall no lower than a minimum of £50,000. This will provide sufficient funds to enable the charity to meet outstanding obligations.

Approved by the Trustees on 16th September 2019
and signed on their behalf

Marcus Wilshere

Marion Roberts

Annex A: Summary of Accounts

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals
INCOMING RESOURCES											
Subscriptions	108,816	96,075	113,410	100,072	114,461	76,781	75,656	77,400	78,784	82,464	89,655
Publications and Awards	46,755	8,842	10,291	40,939	6,099	13,354	32,856	11,324	31,648	13,875	48,196
Conference Fees and Sponsorship	21,026	18,975	17,163	20,213	14,246	-	-	-	-	-	-
London Events	3,010	2,456	1,040	1,912							
Study Tours & Job Ads	46,758	41,170	45,599								0
Donation from Urban Design Services Ltd				26,102	13,963	9,824	4,731	11,038	4,849	5,974	4,044
UDSL Contribution to Office Costs				-	-	-	-	5,000	5,000	5,000	5,000
Activities to Generate Funds											
Interest Received	85	32	315	338	373	920	1,003	740	549	1,282	3,939
Inland Revenue: Gift Aid				(3,600)	4,216	3,992	4,120	5,192	4,314	7,749	5,267
Miscellaneous Income	5,638	703		-	458	335	580	468	581	44	497
TOTAL INCOMING RESOURCES	232,088	168,253	187,818	185,976	153,816	105,206	118,946	111,162	125,725	116,388	156,598
RESOURCES EXPENDED											
Charitable Expenditure											
Publications & Awards	63,953	36,584	38,193	57,846	24,110	30,933	49,676	29,587	51,789	38,671	37,888
Conference Expenditure	9,836	12,774	18,273	18,295	16,201						
General	104,980	90,280	78,886	72,019	65,538	79,431	86,312	76,098	77,351	72,749	70,118
Study Tours Expenditure	15,300	22,284	25,296								
Development Expenditure					-	-	5,000	2,500	2,500	1,200	
Governance costs (accountancy)	1,680	2,753	2100	1,200	1,200	1,140	1,116	1,080	1,560	940	920
TOTAL RESOURCES EXPENDED	195,749	164,675	162,748	149,360	107,049	111,504	142,104	109,265	133,200	113,560	108,926
NET INCOME / (EXPENDITURE) FOR THE YEAR	36,339	3,578	25,070	36,616	46,767	(6,298)	(23,158)	1,897	(7,475)	2,828	47,672
FUND BALANCES BROUGHT FORWARD	205,998	202,420	177,350	140,734	93,967	100,265	123,423	121,526	128,801	125,973	78,301
FUND BALANCES CARRIED FORWARD	242,337	205,998	202,420	177,350	140,734	93,967	100,265	123,423	121,326	128,801	125,973
CURRENT ASSETS	257,188	218,879	220,890	182,418	188,044	125,359	139,458	126,212	143,167	129,740	127,893
CURRENT LIABILITIES	14,852	12,881	18,471	5,069	47,271	31,393	39,194	2,790	21,842	940	1,920
TOTAL NET ASSETS	242,337	205,998	202,420	177,350	140,733	93,967	100,265	123,423	121,326	128,801	125,973

Annex B: Constitution

(As amended at AGM June 2010)

1. NAME

The name shall be the URBAN DESIGN GROUP.

2. OBJECTS

The Group is established for the public benefit for the following purposes:

- To promote high standards of performance and inter-professional co-operation in planning, urban design and architecture, landscape design and all other aspects of the built environment.
- To educate the relevant professions and the public in matters relating to Urban Design

In furtherance of the said purposes but not otherwise the Group through its Executive Committee shall have the following powers:-

- i. To promote research into subjects directly connected with the objects of the Group and to publish the results of any such research.
- ii. To act as a co-ordinating body and to co-operate with related professional bodies and any voluntary organisations, charities and persons having aims similar to those of the Group.
- iii. To publish papers reports and other literature.
- iv. To make surveys and prepare maps and plans and collect information in relation to any place, erection or building.
- v. To hold meetings, lectures and exhibitions.
- vi. To educate public and professional opinion and to give advice and information.
- vii. To raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation or otherwise; provided that the Group shall not undertake any permanent trading activities in raising funds for its primary purpose.
- viii. To acquire, by purchase, gift or otherwise, property whether subject to any special trust or not.
- ix. To sell, let mortgage, dispose of or turn to account all or any of the property or funds of the group as shall be necessary.
- x. To borrow or raise money for the purposes of the Group on such items and on such security as the Executive Committee shall think fit, but so that the liability of the

individual members of the Group shall in no case extend beyond the amount of their respective annual subscriptions

- xi. To do all such other things as are necessary for the attainment of the said purposes.

3. MEMBERSHIP

Membership shall be open to all who are interested in actively furthering the purposes of the Group. No member shall have power to vote at any meeting of the Group if his or her subscription is in arrears at the time. Corporate members shall be such groups, associations, educational institutions or businesses as are interested in furthering the purposes of the Group. A corporate member shall appoint a representative to vote on its behalf at all meetings but, before such a representative exercises his or her right to vote, the corporate member shall give particulars in writing to the Honorary Secretary of such a representative. Membership will run for a 12 month period from the beginning of the month of joining.

4. SUBSCRIPTIONS

The subscriptions shall be the amount determined by the Executive Committee subject to notification to the membership one month in advance of any change. Membership shall lapse if the subscription is unpaid three months after it is due.

5. MEETINGS

The Annual General Meeting shall be held in or about May of each year to receive the Executive Committee's report and audited accounts and to elect Officers and members of the Committee. The Committee shall decide when ordinary meetings of the Group shall be held. Special General Meetings of the Group shall be held at the written request of fifteen or more members whose subscriptions are fully paid up. Twenty members personally present shall constitute a quorum of the Group. The Committee shall give at least 7 days' notice to members of all Meetings of the Group.

6. OFFICERS

The officers shall consist of a Chairman, Honorary Secretary and Honorary Treasurer. Nominations for the election of Officers shall

be made in writing to the Honorary Secretary at least 14 days before the Annual General Meeting. Such nominations shall be supported by a seconder and the consent of the proposed nominee must first have been obtained. The elections of officers shall be completed prior to the election of future committee members. Nominees for election as officers or Committee members shall declare at the Annual General Meeting at which their election is to be considered any financial or professional interest known or likely to be of concern to the Group.

7. THE EXECUTIVE COMMITTEE

The Executive Committee shall be responsible for the management and administration of the Group. The Executive Committee shall consist of the Officers and not less than 6 and not more than 10 other members. The Committee shall have power to co-opt further members (who shall attend in an advisory and non-voting capacity). In the event of an equality in the votes cast, the Chairman shall have a second or casting vote. Nominations for election to the Executive Committee shall be made in writing to the Honorary Secretary at least 14 days before the Annual General Meeting. They must be supported by a seconder and the consent of the proposed nominee must first have been obtained. If the nominations exceed the number of vacancies, a ballot shall take place in such a manner as shall be determined. Members of the Executive Committee shall be elected annually at the Annual General Meeting of the Group, and outgoing members may be re-elected. The Executive Committee shall meet not less than 4 times a year at intervals of not more than 3 months and the Honorary Secretary shall give all members not less than seven days notice of each meeting. The quorum shall, as near as may be, comprise one third of members of the Executive Committee. The Executive Committee shall have the power to fill up to three casual vacancies occurring among the member of the Executive Committee between General Meetings. The Executive Committee shall appoint a vice chair(s) to assist the Chair in managing the running of the Group and to deputise at meetings. The vice chair (or one of the vice chairs) will usually be the previous Chair.

8. SUB-COMMITTEES

The Executive Committee may constitute such committees from time to time as shall be considered necessary for such purposes as shall be thought fit. The Chairman of each sub-committee shall be appointed by the Executive Committee and all actions and proceedings of each sub-committee shall be reported to and be confirmed by the Executive Committee as soon as possible. Members of the Executive Committee may be members of any subcommittee and membership of a sub-committee shall be no bar to appointment to membership of the Executive Committee. Sub-Committees shall be subordinate to and may be regulated or dissolved by the Executive Committee.

9. DECLARATION OF INTEREST

It shall be the duty of every Officer or member of the Executive Committee or Sub-Committee who is in any way directly or indirectly interested financially or professionally in any item discussed at any Committee meeting at which he or she is present to declare such interest and he or she shall not discuss such items (except by invitation of the Chairman) or vote thereon.

10. EXPENSES OF ADMINISTRATION AND APPLICATION OF FUNDS

The Executive Committee shall, out of the funds of the Group, pay all proper expenses of administration and management of the Group. After payment of the administration and management expenses and the setting aside of reserve of such sums as may be deemed expedient, the remaining funds of the Group shall be applied by the Executive Committee in furtherance of the purposes of the Group.

11. INVESTMENT

All monies at any time belonging to the Group and not required for immediate application for its purposes shall be invested by the Executive Committee in or upon such investments, securities or property as it may think fit, subject nevertheless to such authority approval or consent by the Charity Commissioners as may for the time being be required by law or by the special trusts affecting any property in the hands of the Executive Committee.

12. TRUSTEES

Any freehold and leasehold property acquired by the Group shall and, if the Executive Committee so directs, any other property belonging to the Group may be vested in trustees who shall deal with such property as the Executive Committee may from time to time direct. Any trustees shall be at least three in number or a trust corporation. The power of appointment of new trustees shall be vested in the Executive Committee. The Trustees will be responsible for overseeing the finances of the UDG so that it remains financially solvent and able to meet any normal liability. That role will include giving approval to the annual accounts and budget. A trustee need not be a member of the Group but no person whose membership lapses by virtue of the clause 4 thereof shall thereafter be qualified to act as a trustee unless and until reappointment as such by the Executive Committee. The Honorary Secretary shall from time to time notify the trustees in writing of any amendment hereto and the trustees shall not be bound by any such amendments in their duties as trustees unless such notice has been given. The Group shall be bound to indemnify the trustees in their duties (including the proper charge of a trustee being a trust corporation) and liability under such indemnity shall be a proper administrative expense.

13. BOARD OF PATRONS

A Board of Patrons shall be elected by the Executive Committee. The board will comprise not less than six Patrons and will meet at least once a year with the Executive Committee. Patrons will be persons of note who have shown interest in or have contributed to the pursuit of excellence in urban quality. Patrons will provide much of the public face of the UDG. The Board will have no legal responsibilities, merely fulfilling an advisory and guiding function. Patrons will be elected for a three year period and can be re-elected.

14. AMENDMENTS

The Constitution may be amended by a two-thirds majority of members present at an Annual General Meeting or Special

General Meeting of the Group, provided that 28 days notice of the proposed amendment has been given to all members and provided that nothing herein contained shall authorise any amendment the effect of which would cause the Group at any time to cease to be a charity in law.

15. NOTICES

Any notice required to be given by these rules shall be deemed to be duly given if left at or sent by prepaid post addressed to the address of that member last notified by the Secretary.

16. WINDING UP

The Group may be dissolved by a two-thirds majority of members voting at an Annual General Meeting or Special General Meeting of the Group confirmed by a simple majority of members voting at a further Special General Meeting held not less than 14 days after the previous meeting. If a motion for the dissolution of the Group is to be proposed at an Annual General Meeting or a Special General Meeting this motion shall be referred to specifically when notice of the meeting is given. In the event of the dissolution of the Group the available funds of the Group shall be transferred to such one or more charitable institutions having objects similar or reasonably similar to those herein before declared as shall be chosen by the Executive committee and approved by the Meeting of the Group at which the decision to dissolve the Group is confirmed.

17. ACCOUNTANT

An accountant will be appointed annually to carry out an independent examination of the accounts, to be reported to the AGM.

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF URBAN DESIGN GROUP**

Independent examiner's report to the trustees of Urban Design Group

I report to the charity trustees on my examination of the accounts of Urban Design Group (the Group) for the year ended 28 February 2019.

Responsibilities and basis of report

As the charity trustees of the Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Group's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Group as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Andrew Thurburn
Andrew Thurburn & Co.
Chartered Accountants
38 Tamworth Road
Croydon
Surrey CR0 1XU

16th September 2019

URBAN DESIGN GROUP
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 28 FEBRUARY 2019

	Notes	Unrestricted Funds £	Restricted Funds £	2019 Totals £	2018 Totals £
INCOMING RESOURCES					
Incoming Resources from Charitable Activities					
Subscriptions		108,816	-	108,816	96,075
Publications & Awards	2	46,755	-	46,755	8,842
Conference Fees & Sponsorship		21,026	-	21,026	18,975
London Events		3,010	-	3,010	2,456
Study Tours		28,258	-	28,258	24,770
Recruitment Services		18,500	-	18,500	16,400
Gifts & Donations		5,080	-	5,080	-
Miscellaneous Income		558	-	558	703
Activities to Generate Funds					
Interest Received		85	-	85	32
TOTAL INCOMING RESOURCES		<u>232,088</u>	<u>-</u>	<u>232,088</u>	<u>168,253</u>
RESOURCES EXPENDED					
Charitable Expenditure					
Publications & Awards	3	63,953	-	63,953	36,584
General	4	104,980	-	104,980	90,280
Conference Expenditure		9,836	-	9,836	12,774
Study Tours		15,300	-	15,300	22,284
Governance Costs	5	1,680	-	1,680	2,753
TOTAL RESOURCES EXPENDED		<u>195,749</u>	<u>-</u>	<u>195,749</u>	<u>164,675</u>
NET INCOME FOR THE YEAR		36,339	-	36,339	3,578
FUND BALANCES BROUGHT FORWARD		<u>205,998</u>	<u>-</u>	<u>205,998</u>	<u>202,420</u>
FUND BALANCES CARRIED FORWARD		<u>£242,337</u>	<u>£ -</u>	<u>£242,337</u>	<u>£205,998</u>

**URBAN DESIGN GROUP
BALANCE SHEET
AT 28 FEBRUARY 2019**

		2019		2018
	£	£	£	£
FIXED ASSETS (Note 6)		1		1
CURRENT ASSETS				
Cash at Bank				
NatWest Current Account	134,906		76,935	
Scottish Widows Account	85,351		85,266	
Cash Float	161		161	
Debtors (Note 7)	36,770		56,516	
	<u>257,188</u>		<u>218,878</u>	
CURRENT LIABILITIES				
Creditors Falling Due Within One Year (Note 8)	14,852		12,881	
	<u>14,852</u>		<u>12,881</u>	
NET CURRENT ASSETS		<u>242,336</u>		<u>205,997</u>
TOTAL ASSETS		<u>£ 242,337</u>		<u>£ 205,998</u>
Represented by:				
ACCUMULATED RESERVES				
Restricted Funds		-		-
Unrestricted Funds		242,337		205,998
		<u>242,337</u>		<u>205,998</u>
		<u>£ 242,337</u>		<u>£ 205,998</u>

Approved by the Trustees on 16 September 2019
and signed on their behalf

.....
Marcus Wilshere

.....
Katja Stille, Treasurer, UDG

**URBAN DESIGN GROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 28 FEBRUARY 2019**

1. ACCOUNTING POLICIES

(i) Accounting Convention

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(ii) Depreciation

Equipment is depreciated at 25% on a straight line basis.

(iii) Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Subscriptions are recognised when due and not when received.

(iv) Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

(v) Taxation

The Charity is exempt from tax on its charitable activities.

2. PUBLICATIONS INCOME	2019	2018
	£	£
Sales of Journal	2,095	1,842
Journal Sponsorship	2,250	2,900
Urban Design Awards	7,735	4,100
Urban Design Directory	34,675	-
	<u> </u>	<u> </u>
	£ 46,755	£ 8,842
	<u> </u>	<u> </u>

3. PUBLICATIONS EXPENDITURE

Journal Production & Printing	30,173	26,877
Urban Design Awards	13,057	9,707
Urban Design Directory	20,723	-
	<u> </u>	<u> </u>
	£ 63,953	£ 36,584
	<u> </u>	<u> </u>

**URBAN DESIGN GROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 28 FEBRUARY 2019
(Contd)**

4. GENERAL CHARITABLE ACTIVITIES EXPENDITURE	2019	2018
	£	£
London Events	2,018	1,215
UrbanNous	2,000	-
Expenses for Regions	480	1,200
Consultant Director's Fees	29,885	29,232
Salaries & Pension Costs	27,829	18,378
Rent, Rates, Light & Heat	9,822	9,283
Telephone & Broadband	670	1,117
Postage, Stationery & Office Supplies	2,311	1,202
Website	1,010	604
Insurance	750	728
Bank Charges	1,814	1,531
Payroll Admin	180	120
China Knowledge Exchange 2018	9,945	-
Research Consultancy	-	5,000
Accounts Consultancy	540	3,240
Marketing & Communications	4,400	2,000
Miscellaneous	332	-
Bad Debt Provision	10,994	15,430
	<u>£ 104,980</u>	<u>£ 90,280</u>
	<u><u>£ 104,980</u></u>	<u><u>£ 90,280</u></u>
5. GOVERNANCE COSTS		
Independent Examination Fees	£ 1,680	£ 2,753
	<u><u>£ 1,680</u></u>	<u><u>£ 2,753</u></u>
6. FIXED ASSETS		£
Cost of Equipment		
As at 1.3.18		5,766
Additions		-
		<u>5,766</u>
As at 28.2.19		5,766
Depreciation		
As at 1.3.18		5,765
Charge for the Year		-
		<u>5,765</u>
As at 28.2.19		5,765
Net Book Value		
As at 29.2.18		£ 1
		<u><u>£ 1</u></u>
As at 28.2.19		£ 1
		<u><u>£ 1</u></u>

**URBAN DESIGN GROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 28 FEBRUARY 2019
(Contd)**

7. DEBTORS FALLING DUE WITHIN ONE YEAR	2019	2018
	£	£
Subscriptions	8,522	21,779
Urban Design Services Ltd	27,351	33,307
Sundry Debtors	897	1,430
	<u> </u>	<u> </u>
	£ 36,770	£ 56,516
	<u> </u>	<u> </u>
8. CREDITORS FALLING DUE WITHIN ONE YEAR	2019	2018
	£	£
Trade Creditors	6,875	6,016
Other Creditors	7,977	6,865
	<u> </u>	<u> </u>
	£ 14,852	£ 12,881
	<u> </u>	<u> </u>
9. TRUSTEES' REMUNERATION		
No Trustee received any remuneration or expenses during the year, nor were any expenses reimbursed.		
10. STAFF COSTS	2019	2018
	£	£
Salaries	27,731	18,264
Social Security	-	114
Pension Costs	98	-
	<u> </u>	<u> </u>
	£ 27,829	£ 18,378
	<u> </u>	<u> </u>
The average number of employees was	<u> </u>	<u> </u>
	2	1
	<u> </u>	<u> </u>