

Urban Design Group

Annual Report and Accounts 2015

Urban Design Group: Annual Report 2015

Report of the Trustees for the year ending 28 February 2015

Address: 70 Cowcross Street, London EC1M 6EJ

Charity Number: 326123

Trustees as at 19 May 2015: Roger Evans Arnold Linden Marcus Wilshere

Statement of trustees' responsibilities:

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its incoming resources and resources expended during that year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the charity will continue.
- Confirm that they have paid due regard to the Charity Commission guidelines on public benefit.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Statement of Recommended Practice, Accounting and Reporting by Charities 2005. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Constitution

The Urban Design Group is governed by a Constitution (see Annex B) and run by an Executive Committee appointed by election at the annual general meeting. The operation of the Urban Design Group is the responsibility of the Executive Committee.

Executive Committee 2014-2015

Katy Neaves (Chair)

Colin Pullan* (Hon Treasurer)

Ben van Bruggen*

Philip Cave

Andrew Dakin* (corresponding)

Azar Djamali

Jeremy Hernalesteen

Stefan Kruczkowski

Laura Alvarez

Sebastian Loew

Colin Munsie

Amanda Reynolds

Paul Reynolds

Barry Sellers

Graham Smith*

Alan Stones

Patrons

Irena Bauman

Alan Baxter

Dickon Robinson

Helle Søholt

Lindsey Whitelaw

John Worthington

** Denotes that this member was co-opted to the Executive Committee for 2014-15.*

Performance & Achievements

Membership

Category	May 2015	June 2014	June 2013	June 2012	June 2011	June 2010	June 2009	June 2008
Standard Individual (UK)	633	630	647	655	714	734	826	868
Standard Individual (International)	81	81	81	83	79	78	88	92
Recognised Practitioner	104	96	88	71	63	48	9	-
Concession (student / unwaged - UK only)	158	172	175	189	192	167	153	154
Practice (UK)	120	120	128	128	135	148	167	171
Practice (International)	5	6	6	5	7	7	11	11
Local Authority	25	25	36	34	36	39	46	41
University	19	18	15	14	14	13	12	12
Library (UK)	42	41	44	43	41	44	41	42
Library (International)	42	39	42	42	39	41	41	40
Sub-total	1229	1228	1262	1264	1320	1319	1394	1431
Newsletter only	926	1308	675	608	476	300	212	c.100
Totals	2155	2536	1937	1872	1796	1619	1606	1531

The year saw the implementation of an increase in membership subscription rates, the first for 10 years. It was pleasing to see that this had no effect on membership numbers.

December 2015 saw the introduction of an integrated membership and accounts system implemented through considerable voluntary work.

Urban Design Journal

Urban Design is directed and managed by the UDG Editorial Board. The membership of the Editorial Board for 2014-15 comprised:

Sebastian Loew (editor)	John Billingham	Daniela Lucchesse
Louise Thomas (editor)	Matthew Carmona	Jane Manning (Book Review Editor)
	Tim Catchpole	Chris Martin
	Richard Cole	Malcolm Moor
	Alastair Donald	Judith Ryser
	Tim Hagyard	Polly Turton
	Joe Holyoak	

Over the past year a number of high quality contributions was received on a variety of topics, occasionally fairly controversial. The Editorial Board always welcomes these and encourages members to make contact if there is an issue that they would like to share with others. The Editorial Board has also received letters responding to previous articles and would welcome more of these.

The issues of *Urban Design* published since the 2014 AGM were:

Summer 2014	UD131 Waterfronts
Autumn 2014	UD132 Data Technology and Urban Design
Winter 2015	UD133 Greening the City
Spring 2015	UD134 Garden Cities

Urban Design Directory 2015-17

The Urban Design Directory was revised by Louise Thomas and launched at the National Urban Design Awards 2014. The directory has been widely circulated to developers, house-builders and local authorities, and in addition a dedicated website has been created by Ed Povey of BrightPie www.urbandesigndirectory.com.

The National Urban Design Awards 2015

Led by Noha Nasser and the UDG Awards Group, the National Urban Design Awards had a highly successful year with the awards event at the Victory Services Club in March 2015 full to capacity. The event was generously sponsored by Routledge, Urban Initiatives Studio (2014 Practice Award Winner), and Bespoke, with the Francis Tibbalds Trust continuing its generous support through the provision of financial prizes in the practice and student categories.

The finalists and winners for 2015 were as follows:

PRACTICE AWARD

Selected by vote of Urban Design Group membership
Receiving the £1000 Francis Tibbalds Award

Winner:

Trent Basin, Nottingham, **URBED**

Finalists

South Acton Masterplan, **HTA Design LLP**
St Clement's Hospital, Bow, **John Thompson & Partners**
Ocean Estate Regeneration, Tower Hamlets, **Levitt Bernstein**

PUBLIC SECTOR AWARD

Selected by vote of the Urban Design Group Membership

Winner:

Birmingham Municipal Housing Trust, **Birmingham City Council**

Finalists:

King's Crescent Community Orchard - Pocket Park, **London Borough of Hackney**
Southwater Development - Regeneration of Town Centre, **Telford and Wrekin Council**

DEVELOPER AWARD

Winner

Barratt Homes Southern Region
Bentley Priory (Phase 1), Stanmore
Trumpington Meadows, Cambridge
Montague Park (Phase 1), Wokingham

Special Commendation Finalists

Davidsons Homes

Millbrook, Melbourne, Derbyshire
St James' Gate, Anstey, Leicestershire
Scraftoft Hall, Leicestershire

STUDENT AWARD

Winner

Re-imagining Swansea High Street – The Green Lanes, **Clara Kohler**, Cardiff University

Finalists

Breaking Down Barriers – Birmingham Central Mosque, **Karina Wahyuni Utami**, Cardiff University

Nottingham Mediapark, **Adriyan Kusum**, University of Nottingham

Regeneration of Urban Neighbourhood, **Siti Anis; Sen Chen; Osman Khalifa**, Strathclyde University

BOOK AWARD

Winner

Smart Cities: Big data, civic hackers, and the quest for a new utopia, Anthony M. Townsend, W. W. Norton & Company

Runner Up

How to study public life, Jan Gehl and Birgitte Svarre, Island Press,

Finalists

Food City, CJ Lim, Routledge

Sustainable Urban Metabolism, Paulo Ferrão and John E. Fernandez, The MIT Press

The Nature Of Urban Design: A New York perspective on resilience, Alexandros Washburn, Island Press

The City as a Tangled Bank: Urban Design vs Urban Evolution, Terry Farrell, John Wiley and Sons

Street Design: The Secret to Great Cities and Towns, Victor Dover and John Massengale, John Wiley and Sons, Inc

Designing Urban Transformation, Aseem Inam, Routledge

LIFETIME ACHIEVEMENT AWARD

The Lifetime Achievement Award for 2015 went to Sir Terry Farrell.

Education Group

The Education Group met at the Nottingham Conference in September 2014.

National Conference on Urban Design

The conference was held at Nottingham Trent University, with a comprehensive programme devised by Laura Alvarez and Stefan Kruczkowski. The conference featured technical visits, twenty three speakers in triple parallel sessions. The annual dinner was held at the City Hall, with music provided by an Argentinian Tango orchestra. Mr Ben Hamilton-Baillie gave a recitation of the Argentinian Tango song "El Cordon" – The Kerb, with a translation commissioned specially for the conference. A table design competition was judged by Sir Terry Farrell, and the diners were addressed by Graham Allen, MP for North Nottingham. The UDG is hugely grateful to Laura and Stefan for their efforts and inspiration in creating a remarkable three days.

Events - London

The UDG has continued to develop and expand its ambitious programme which now includes around 20 events per year at Cowcross Street alone. Led by Paul Reynolds the 2014-15 programme included presentations, a film night and walks.

Urbannous – Video on Demand

Thanks are due to Fergus Carnegie who continues his largely voluntary work to record the UDG's monthly events at Cowcross Street, making them available to a global audience through the Urbannous website. This is a great resource and a tremendously valuable archive of the huge number of presentations given at the UDG over recent years.

In the past 12 months the visibility of the lectures on the site has been greatly enhanced by the development of a subject index.

UDG Regions

Colin Munsie has continued in his role as UDG Vice-Chair for the regions, working to strengthen the Group's links throughout the UK and beyond.

Solent	Peter Frankum
East Midlands	Laura Alvarez
North East	Georgia Giannopoulou
North West	Mark Foster & Rebecca Newiss for STREET NW
Scotland	Francis Newton Jo White
Yorkshire	Rob Thompson
Wales	Noel Isherwood
West Midlands	Michael Vout

Special reports from the Regions

East Midlands

The activity in the East Midlands has radically increased in the past two years, particularly following the UDG Conference in 2014.

We have had strong involvement in consulting regeneration strategies, both within Nottingham city centre and in its outskirts, especially in deprived areas in south and north of the city. These ventures involved community engagement and working in close relation with the local universities over a series of projects, seminars and through expert advisory groups including the smart-phone Placecheck (thanks to other regions and in particular to London for the support!).

Although we have a long way to go in the East Midlands we also have a strong level of commitment, and the UDG in this region is developing rapidly as a vehicle to bridge groups and communities making the most of the skills and resources we have to support positive development.

Laura Alvarez

South (Solent)

Over the past 12 months the Group has continued its regular meetings in Southampton, co-ordinated by Peter Frankum (Savills) and drawing together public and private sector representatives from across the Solent area.

- Continued support and sponsorship for the high profile Solent design awards
- The launch of a training scheme for councillors and allied professions led by Liz Kessler, John Hearn, Richard Eastham and Mark Waller-Gutierrez, with three heavily attended events held in Winchester and Eastleigh.

Urban Design Study Tours

This year's study tours

- Toulouse and the Bastides of Gascony – led by Alan Stones
- Hamburg - including Hafen & IBA – led by Sebastian Loew

Email Newsletter

The UDG's email newsletter *Urban Update* continues to be a valuable resource for urban designers, and in 2015 steps were taken to maintain a weekly service whenever possible; it is received directly by around 2000 individuals and provides a concise monitoring service of the government websites in England, Northern Ireland, Scotland, Wales and the Republic of Ireland, as well as news of research in a wide range of areas that add richness to urban design including psychology, sociology, public health, technology and economics. It is hoped that the newsletter will become more regular over the coming year.

Policy and Campaigns

During the past 12 months some key members of the group have worked on a series of initiatives including:

- **The Farrell Review of Architecture and the Built Environment**
- **Designing the Underworld** – Robert Huxford
- **Industrious Cities** – Jeremy Hernalsteen
- **Urban Form** – Roger Evans
- **Health and Physical Activity** – Barry Sellers

Health and Physical Activity– Special Report

UDG Executive member Barry Sellers has been leading on this campaign and organised an event in April 2015 with three speakers setting out the issues from their different perspectives. Vernon Herbert of the NHS Healthy Urban Development Unit (HUDU)

<http://www.healthyurbandevelopment.nhs.uk/>

Lucy Saunders of Transport for London explained the Mayor of London's initiatives, which focused on encouraging more people to use public transport and cycling as part of the overall objective of improving the health and well-being of people in London.

<https://www.tfl.gov.uk/cdn/static/cms/documents/improving-the-health-of-londoners-transport-action-plan.pdf>

Rachel Toms reported on Design Council Cabi's initiatives on Active Design, which seeks to provide guidance on creating places which are designed in a way that facilitates being physically active as an everyday lifestyle.

<http://www.designcouncil.org.uk/projects/active-design>

There was an active question and answer session and suggestions that a follow-up event would be useful. Participants at the event encouraged the UDG to participate in the initiative by the Place Alliance, a pan-professional group, and this event took place in May. The collaboration across sectors on this topic area is most encouraging and further support from UDG members is encouraged.

It is planned to continue the campaign into 2016 and identify positive outcomes. If you missed the event it is available on Urbannous.

<http://www.urbannous.org.uk/>

Urban Design Week

Urban Design Week is an annual national event that champions urban design by promoting and encouraging awareness of places through good practice, fostering innovation in the built environment, and celebrating urban culture and lifestyles. Urban Design Week was first launched in the United Kingdom but other countries are encouraged to participate by

promoting it to make this a truly international event. Urban Design Week in 2014 was very low key due to the difficulty of attracting sponsorship.

Financial Review

Reserves policy

The definition of 'reserve' is: 'Income which becomes available to the Charity and is to be expended at the Trustees' discretion in furtherance of the Charity's objectives, but which is not yet spent, committed or designated'. This definition therefore excludes restricted funds and sums already invested in fixed assets.

The trustees have reviewed the reserves of the charity and, in view of the current financial situation, are of the opinion that they should fall no lower than a minimum of £50,000. This will provide sufficient funds to enable the charity to meet outstanding obligations.

Approved by the Trustees on 8 June 2015
and signed on their behalf

.....
Arnold Linden

Annex A: Summary of Accounts

	2015	2014	2013	2012	2011	2010	2009	2008
	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals
INCOMING RESOURCES								
Subscriptions	114,461	76,781	75,656	77,400	78,784	82,464	89,655	74,943
Conference Fees and Sponsorship	14,246	-	-	-	-	-	-	-
Publications and Awards	6,099	13,354	32,856	11,324	31,648	13,875	48,196	6,133
Training Income							0	150
Donation from Urban Design Services Ltd	13,963	9,824	4,731	11,038	4,849	5,974	4,044	15,783
UDSL Contribution to Office Costs	-	-	-	5,000	5,000	5,000	5,000	5,391
Activities to Generate Funds								
Interest Received	373	920	1,003	740	549	1,282	3,939	3,572
Inland Revenue: Gift Aid	4,216	3,992	4,120	5,192	4,314	7,749	5,267	2,055
Miscellaneous Income	458	335	580	468	581	44	497	639
TOTAL INCOMING RESOURCES	153,816	105,206	118,946	111,162	125,725	116,388	156,598	108,666
RESOURCES EXPENDED								
Charitable Expenditure								
Publications & Awards	24,110	30,933	49,676	29,587	51,789	38,671	37,888	25,295
Conference Expenditure	16,201	-	-	-	-	-	-	-
General	65,538	79,431	86,312	76,098	77,351	72,749	70,118	64,938
Development Expenditure	-	-	5,000	2,500	2,500	1,200		
Governance costs (accountancy)	1,200	1,140	1,116	1,080	1,560	940	920	2,268
TOTAL RESOURCES EXPENDED	107,049	111,504	142,104	109,265	133,200	113,560	108,926	92,501
NET INCOME/(EXPENDITURE) FOR THE YEAR	46,767	(6,298)	(23,158)	1,897	(7,475)	2,828	47,672	16,165
FUND BALANCES BROUGHT FORWARD								
	93,967	100,265	123,423	121,526	128,801	125,973	78,301	62,136
FUND BALANCES CARRIED FORWARD								
	140,734	93,967	100,265	123,423	121,326	128,801	125,973	78,301
CURRENT ASSETS	188,044	125,359	139,458	126,212	143,167	129,740	127,893	103,933
CURRENT LIABILITIES	47,271	31,393	39,194	2,790	21,842	940	1,920	25,632
TOTAL NET ASSETS	140,733	93,967	100,265	123,423	121,326	128,801	125,973	78,301

Annex B: Constitution

(As amended at AGM June 2010)

1. **NAME**
The name shall be the URBAN DESIGN GROUP.
2. **OBJECTS**
The Group is established for the public benefit for the following purposes:
 - To promote high standards of performance and inter-professional co-operation in planning, urban design and architecture, landscape design and all other aspects of the built environment.
 - To educate the relevant professions and the public in matters relating to Urban Design

In furtherance of the said purposes but not otherwise the Group through its Executive Committee shall have the following powers:-

- i. To promote research into subjects directly connected with the objects of the Group and to publish the results of any such research.
- ii. To act as a co-ordinating body and to co-operate with related professional bodies and any voluntary organisations, charities and persons having aims similar to those of the Group.
- iii. To publish papers reports and other literature.
- iv. To make surveys and prepare maps and plans and collect information in relation to any place, erection or building.
- v. To hold meetings, lectures and exhibitions.
- vi. To educate public and professional opinion and to give advice and information.
- vii. To raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation or otherwise; provided that the Group shall not undertake any permanent trading activities in raising funds for its primary purpose.
- viii. To acquire, by purchase, gift or otherwise, property whether subject to any special trust or not.
- ix. To sell, let mortgage, dispose of or turn to account all or any of the property or funds of the group as shall be necessary.
- x. To borrow or raise money for the purposes of the Group on such items and on such security as the Executive Committee shall think fit, but so that the liability of the

individual members of the Group shall in no case extend beyond the amount of their respective annual subscriptions

- xi. To do all such other things as are necessary for the attainment of the said purposes.

3. MEMBERSHIP

Membership shall be open to all who are interested in actively furthering the purposes of the Group. No member shall have power to vote at any meeting of the Group if his or her subscription is in arrears at the time. Corporate members shall be such groups, associations, educational institutions or businesses as are interested in furthering the purposes of the Group. A corporate member shall appoint a representative to vote on its behalf at all meetings but, before such a representative exercises his or her right to vote, the corporate member shall give particulars in writing to the Honorary Secretary of such a representative. Membership will run for a 12 month period from the beginning of the month of joining.

4. SUBSCRIPTIONS

The subscriptions shall be the amount determined by the Executive Committee subject to notification to the membership one month in advance of any change. Membership shall lapse if the subscription is unpaid three months after it is due.

5. MEETINGS

The Annual General Meeting shall be held in or about May of each year to receive the Executive Committee's report and audited accounts and to elect Officers and members of the Committee. The Committee shall decide when ordinary meetings of the Group shall be held. Special General Meetings of the Group shall be held at the written request of fifteen or more members whose subscriptions are fully paid up. Twenty members personally present shall constitute a quorum of the Group. The Committee shall give at least 7 days' notice to members of all Meetings of the Group.

6. OFFICERS

The officers shall consist of a Chairman, Honorary Secretary and Honorary Treasurer.

Nominations for the election of Officers shall be made in writing to the Honorary Secretary at least 14 days before the Annual General Meeting. Such nominations shall be supported by a seconder and the consent of the proposed nominee must first have been obtained. The elections of officers shall be completed prior to the election of future committee members. Nominees for election as officers or Committee members shall declare at the Annual General Meeting at which their election is to be considered any financial or professional interest known or likely to be of concern to the Group.

7. THE EXECUTIVE COMMITTEE

The Executive Committee shall be responsible for the management and administration of the Group. The Executive Committee shall consist of the Officers and not less than 6 and not more than 10 other members. The Committee shall have power to co-opt further members (who shall attend in an advisory and non-voting capacity). In the event of an equality in the votes cast, the Chairman shall have a second or casting vote. Nominations for election to the Executive Committee shall be made in writing to the Honorary Secretary at least 14 days before the Annual General Meeting. They must be supported by a seconder and the consent of the proposed nominee must first have been obtained. If the nominations exceed the number of vacancies, a ballot shall take place in such a manner as shall be determined. Members of the Executive Committee shall be elected annually at the Annual General Meeting of the Group, and outgoing members may be re-elected. The Executive Committee shall meet not less than 4 times a year at intervals of not more than 3 months and the Honorary Secretary shall give all members not less than seven days notice of each meeting. The quorum shall, as near as may be, comprise one third of members of the Executive Committee. The Executive Committee shall have the power to fill up to three casual vacancies occurring among the member of the Executive Committee between General Meetings. The Executive Committee shall appoint a vice chair(s) to assist the Chair in managing the running of the Group and to deputise at meetings.

The vice chair (or one of the vice chairs) will usually be the previous Chair.

8. SUB-COMMITTEES

The Executive Committee may constitute such committees from time to time as shall be considered necessary for such purposes as shall be thought fit. The Chairman of each sub-committee shall be appointed by the Executive Committee and all actions and proceedings of each sub-committee shall be reported to and be confirmed by the Executive Committee as soon as possible. Members of the Executive Committee may be members of any subcommittee and membership of a sub-committee shall be no bar to appointment to membership of the Executive Committee. Sub-Committees shall be subordinate to and may be regulated or dissolved by the Executive Committee.

9. DECLARATION OF INTEREST

It shall be the duty of every Officer or member of the Executive Committee or Sub-Committee who is in any way directly or indirectly interested financially or professionally in any item discussed at any Committee meeting at which he or she is present to declare such interest and he or she shall not discuss such items (except by invitation of the Chairman) or vote thereon.

10. EXPENSES OF ADMINISTRATION AND APPLICATION OF FUNDS

The Executive Committee shall, out of the funds of the Group, pay all proper expenses of administration and management of the Group. After payment of the administration and management expenses and the setting aside of reserve of such sums as may be deemed expedient, the remaining funds of the Group shall be applied by the Executive Committee in furtherance of the purposes of the Group.

11. INVESTMENT

All monies at any time belonging to the Group and not required for immediate application for its purposes shall be invested by the Executive Committee in or upon such investments, securities or property as it may think fit, subject nevertheless to such authority approval or consent by the Charity Commissioners as may for the time being be required by law or by the special

trusts affecting any property in the hands of the Executive Committee.

elected for a three year period and can be re-elected.

12. TRUSTEES

Any freehold and leasehold property acquired by the Group shall and, if the Executive Committee so directs, any other property belonging to the Group may be vested in trustees who shall deal with such property as the Executive Committee may from time to time direct. Any trustees shall be at least three in number or a trust corporation. The power of appointment of new trustees shall be vested in the Executive Committee. The Trustees will be responsible for overseeing the finances of the UDG so that it remains financially solvent and able to meet any normal liability. That role will include giving approval to the annual accounts and budget. A trustee need not be a member of the Group but no person whose membership lapses by virtue of the clause 4 thereof shall thereafter be qualified to act as a trustee unless and until reappointment as such by the Executive Committee. The Honorary Secretary shall from time to time notify the trustees in writing of any amendment hereto and the trustees shall not be bound by any such amendments in their duties as trustees unless such notice has been given. The Group shall be bound to indemnify the trustees in their duties (including the proper charge of a trustee being a trust corporation) and liability under such indemnity shall be a proper administrative expense.

13. BOARD OF PATRONS

A Board of Patrons shall be elected by the Executive Committee. The board will comprise not less than six Patrons and will meet at least once a year with the Executive Committee. Patrons will be persons of note who have shown interest in or have contributed to the pursuit of excellence in urban quality. Patrons will provide much of the public face of the UDG. The Board will have no legal responsibilities, merely fulfilling an advisory and guiding function. Patrons will be

14. AMENDMENTS

The Constitution may be amended by a two-thirds majority of members present at an Annual General Meeting or Special General Meeting of the Group, provided that 28 days notice of the proposed amendment has been given to all members and provided that nothing herein contained shall authorise any amendment the effect of which would cause the Group at any time to cease to be a charity in law.

15. NOTICES

Any notice required to be given by these rules shall be deemed to be duly given if left at or sent by prepaid post addressed to the address of that member last notified by the Secretary.

16. WINDING UP

The Group may be dissolved by a two-thirds majority of members voting at an Annual General Meeting or Special General Meeting of the Group confirmed by a simple majority of members voting at a further Special General Meeting held not less than 14 days after the previous meeting. If a motion for the dissolution of the Group is to be proposed at an Annual General Meeting or a Special General Meeting this motion shall be referred to specifically when notice of the meeting is given. In the event of the dissolution of the Group the available funds of the Group shall be transferred to such one or more charitable institutions having objects similar or reasonably similar to those herein before declared as shall be chosen by the Executive committee and approved by the Meeting of the Group at which the decision to dissolve the Group is confirmed.

17. ACCOUNTANT

An accountant will be appointed annually to carry out an independent examination of the accounts, to be reported to the AGM.

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF URBAN DESIGN GROUP

I report on the financial statements of Urban Design Group for the year ended 28 February 2015 which are set out on pages 13 to 17.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011 ("the Act"). My examination has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body for my examination, for this report or for the opinions I have formed.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for the year (under section 145) of the Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow such procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity, and a comparison of the financial statements with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Andrew Thurburn
Andrew Thurburn & Co.
Chartered Accountants
38 Tamworth Road
Croydon
Surrey CR0 1XU

8 June 2015

URBAN DESIGN GROUP
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 28 FEBRUARY 2015

	Notes	Unrestricted Funds	Restricted Funds	2015 Totals	2014 Totals
INCOMING RESOURCES					
Subscriptions		114,461	-	114,461	76,781
Publications & Awards	2	6,099	-	6,099	13,354
Conference Fees & Sponsorship		14,246	-	14,246	-
Donation from Urban Design Services Ltd		13,963	-	13,963	9,824
Activities to Generate Funds					
Interest Received		373	-	373	920
HM Revenue & Customs: Gift Aid		4,216	-	4,216	3,992
Miscellaneous Income		458	-	458	335
TOTAL INCOMING RESOURCES		<u>153,816</u>	<u>-</u>	<u>153,816</u>	<u>105,206</u>
RESOURCES EXPENDED					
Charitable Expenditure					
Publications & Awards	3	24,110	-	24,110	30,933
General	4	65,538	-	65,538	79,431
Conference Expenditure		16,201	-	16,201	-
Governance Costs	5	1,200	-	1,200	1,140
TOTAL RESOURCES EXPENDED		<u>107,049</u>	<u>-</u>	<u>107,049</u>	<u>111,504</u>
NET INCOME/(EXPENDITURE) FOR THE YEAR					
		46,767	-	46,767	(6,298)
FUND BALANCES BROUGHT FORWARD	93,967	<u>93,967</u>	<u>-</u>	<u>93,967</u>	<u>100,265</u>
FUND BALANCES CARRIED FORWARD		<u>£140,734</u>	<u>£ -</u>	<u>£140,734</u>	<u>£93,967</u>

URBAN DESIGN GROUP
BALANCE SHEET
AT 28 FEBRUARY 2015

	2015		2014	
	£	£	£	£
FIXED ASSETS (Note 6)		1		1
CURRENT ASSETS				
Cash at Bank				
NatWest Current Account	48,476		10,427	
Scottish Widows Account	84,580		109,207	
Cash Float	144		50	
Debtors (Note 7)	54,804		5,675	
	188,004		125,359	
CURRENT LIABILITIES				
Creditors Falling Due Within One Year (Note 8)	47,271		31,393	
NET CURRENT ASSETS		140,733		93,966
TOTAL ASSETS		£ 140,734		£ 93,967
 Represented by:				
ACCUMULATED RESERVES				
Restricted Funds		-		-
Unrestricted Funds		140,734		93,967
		£ 140,734		£ 93,967

Approved by the Trustees on 8 June 2015
and signed on their behalf

.....
Colin Pullan, Treasurer

.....
Arnold Linden

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 28 FEBRUARY 2015

1. ACCOUNTING POLICIES

(i) Accounting Convention

The accounts have been prepared under the historical cost convention and the SORP: Accounting and Reporting by Charities issued in March 2005.

(ii) Depreciation

Equipment is depreciated at 25% on a straight line basis.

(iii) Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For the year under review there has been a change in accounting policy in that subscriptions are now recognised when due and not when received as had been the case in prior years.

(iv) Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

(v) Taxation

The Charity is exempt from tax on its charitable activities.

2. PUBLICATIONS INCOME	2015	2014
	£	£
Sales of Journal	1,104	395
Journal Sponsorship	3,375	4,350
Urban Design Awards	1,620	4,260
Urban Design Directory	-	2,720
Other Publications	-	1,429
Sponsorship for Regional Events	-	200
	<u>£ 6,099</u>	<u>£ 13,354</u>
	<u><u>£ 6,099</u></u>	<u><u>£ 13,354</u></u>
3. PUBLICATIONS EXPENDITURE		
Urban Design Directory	1,193	-
Journal Production & Printing	21,782	26,088
Urban Design Awards	1,135	4,845
	<u>£ 24,110</u>	<u>£ 30,933</u>
	<u><u>£ 24,110</u></u>	<u><u>£ 30,933</u></u>

URBAN DESIGN GROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 28 FEBRUARY 2015
(Contd)

4.	GENERAL CHARITABLE ACTIVITIES EXPENDITURE	2015	2014
	Events	767	632
	Urban News	1,000	1,000
	Expenses for Regions	178	923
	Consultant Director's Fees	27,405	25,050
	Administrator's Salary & NI	16,476	34,412
	Rent, Rates, Light & Heat	12,811	12,110
	Telephone & Broadband	544	652
	Postage, Stationery & Office Supplies	1,144	1,200
	Administration & Travel Expenses	524	590
	Insurance	643	643
	Bank Charges	1,322	339
	Payroll Admin	632	971
	Direct Debit	-	675
	Accounts Consultancy	1,956	-
	Miscellaneous	136	234
		<u>£ 65,538</u>	<u>£ 79,431</u>
		<u><u>£ 65,538</u></u>	<u><u>£ 79,431</u></u>
5.	GOVERNANCE COSTS		
	Independent Examiner's Fees	£ 1,200	£ 1,140
		<u>£ 1,200</u>	<u>£ 1,140</u>
		<u><u>£ 1,200</u></u>	<u><u>£ 1,140</u></u>
6.	FIXED ASSETS		£
	Cost of Equipment		
	As at 1.3.14		5,766
	Additions		-
			<u>5,766</u>
	As at 28.2.15		<u>5,766</u>
	Depreciation		
	As at 1.3.14		5,765
	Charge for the Year		-
			<u>5,765</u>
	As at 28.2.15		<u>5,765</u>
	Net Book Value		
	As at 29.2.14		£ 1
			<u>£ 1</u>
	As at 28.2.15		<u><u>£ 1</u></u>

URBAN DESIGN GROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 28 FEBRUARY 2015
(Contd)

7.	DEBTORS FALLING DUE WITHIN ONE YEAR	2015	2014
	Subscriptions	38,639	-
	Urban Design Services Ltd	10,731	-
	Gift Aid Recovery	3,600	3,600
	Sundry Debtors	1,834	2,075
		<u> </u>	<u> </u>
		£ 54,804	£ 5,675
		<u> </u>	<u> </u>
8.	CREDITORS FALLING DUE WITHIN ONE YEAR	2015	2014
	Directory Income	35,200	-
	Urban Design Services Ltd	-	13,668
	Other Creditors	12,071	17,725
		<u> </u>	<u> </u>
		£ 47,271	£ 31,393
		<u> </u>	<u> </u>
9.	TRUSTEES' REMUNERATION		
	No Trustee received any remuneration or expenses during the year, nor were any expenses reimbursed.		
10.	STAFF COSTS	2015	2014
	Salaries	14,694	30,577
	Social Security	1,782	3,835
		<u> </u>	<u> </u>
		£ 16,476	£ 34,412
		<u> </u>	<u> </u>
	The average number of employees was	1	1
		<u> </u>	<u> </u>