

# Person Specification



South  
Cambridgeshire  
District Council

**Post: Urban Designer**

**Prepared on: July 2015 updated March 2019**

## Values:

Our values framework (attached) sets out the behaviours that are important and that we expect everyone to demonstrate at work, regardless of grade and position.

The framework will set out our expectations about:

- how we do things
- how we treat others
- what we say and how we say it
- how we expect to be treated

We value:

- Connecting people, places, partnerships and working together
- Integrity and honesty to ensure that we are open and accountable
- Dynamic approach to the delivery of services with drive and energy
- Innovative people who like doing things differently and better

Criteria	Attributes	Essential (E) Or Desirable (D)	Method Of Measurement A - Application Form, I - Interview T - Test
<b>Personal Qualities/ Aptitudes/ Behaviours</b>	You participate in and are committed to team work	E	A I T
	You listen to and learn from other people	E	A I T
	You identify new opportunities and turn these into goals and actions	E	A I
	You embrace and adapt to change	E	A I
	You continually strive to improve by reflecting, learning and developing.	E	A I
<b>Education/ Qualifications</b>	You will hold a degree in a related subject or can demonstrate equivalent knowledge and experience and be prepared to work towards a recognised Urban Design or planning qualification	E	A

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<b>Experience/ Knowledge</b>	Experience in the use of Windows based IT systems – Word, Excel, Outlook, Internet Explorer	E	A
	Some specialist IT planning-related software capability, such as CAD, GIS, Adobe, is desirable but appropriate training can be given.	D	A
	Knowledge of conservation or some other aspect of planning e.g. Local Plans or Neighbourhood Plans would be a particular asset.	D	A I
	You will possess some development control experience and skills	D	A I
<b>Skills And Abilities</b>	Ability to prioritise as well as good time management and workload management skills	E	A I T
	Ability, using creative and analytical skills, to progress planning applications/appeals and pre-application enquiries, efficiently and in a common sense manner, with sound professional judgement.	E	A I T
	Good communication and people skills – written, oral and in negotiations.	E	A I T
	Ability and confidence to verbally present applications to senior officers for decision	E	A I
<b>Miscellaneous /Other Working Requirements</b>	To have access to transport for site visits/ attending events and meetings.	E	A
	Able to undertake site visits	E	A

Revised: July 2016